



DOM-XO

6 FEBRUARY 2011

MEMORANDUM FOR RECORD

SUBJECT: Awards Policy

This memorandum defines the Dominion award structure and establishes awarding procedures. This memorandum supersedes all previous editions and revisions.

Section 1 – Definitions

Recommendation Authority

The lowest echelon of command from which a recommendation for a particular award may originate.

Approval Authority

The final level at which an award recommendation is approved and processed into the system. The approval authority for most routine service and merit awards is the Operations Officer. He processes all pending awards, de-conflicting as necessary and preventing duplicate awards for the same service, task, or accomplishment.

Section 2 – Awarding Procedures

Dominion leaders in the position of Squad Leader or above may submit award recommendations through the web site administrative interface by selecting "Recommend Award" under the Leadership Tasks category. Award recommendations can also be initiated by clicking the "Recommend Award" link at the top of the appropriate member's personnel profile.

Leaders submitting award recommendations must provide a proposed citation describing the service or accomplishment the member is to be recognized for. Citations must be written in proper sentence format and are typically between one and three sentences in length. Please take care when writing the proposed citation as it will be logged into the member's permanent record upon approval of the award. Recommendations submitted with improper citations may be denied and sent back for correction.

Award recommendations are approved by each echelon of the awardees' chain of command through the web site interface prior to processing by the award's designated Approval Authority. Platoon Commanders (PCs) will establish local policies within their respective commands to ensure the timely submission of awards for members under their command. PCs may elect to compile and personally submit recommendations for all awards, or may authorize Squad Leaders to submit recommendations for awards for members of their units.

Leaders are not restricted to making recommendations only for Dominion members directly under their command; for example, a Squad Leader may recommend an award for a member belonging to another squad. However, such recommendations should generally be made in consultation with the awardees' immediate chain of command to prevent duplication of recommendations.

Section 3 – Awards

First Class Medals (Merit)

These are the highest awards in the club. These medals are awarded in a limited number to show how important they are and how special the service the recipient has performed for the club is. These individuals are our elite and most loyal of members and should be recognized as such by the membership.



Grand Order of the Dominion (GD) - The highest honor awarded to members who have shown exemplary loyalty and dedication to the club. These members will have shown consistent, exceptional, and innovative service to the Dominion. By earning this award, members are also inducted into the Dominion's Crimson Knights which is a selective honor reserved for only the most deserving of members. The ribbon is always displayed with a gold scimitar attachment.

Recommendation Authority: Company Commander

Approval Authority: Forces Commander



Medal of Honor (MH) - The Medal of Honor is the second highest medal in the Dominion and it may be awarded only once. The recipients of the Medal of Honor will have performed consistent service above and beyond the call of duty over an extended period of time and have personally and significantly improved the club through their actions.

Recommendation Authority: Company Commander

Approval Authority: Executive Officer or Forces Commander



Dominion Cross (DC) - The Dominion Cross is awarded for exceptional dedication, service and loyalty to the Dominion that far surpasses all other members and is awarded to extraordinary members independently of other awards to recognize special and innovative service that improved the Dominion.

Recommendation Authority: Company Commander

Approval Authority: Executive Officer or Forces Commander



Legion of Merit (LM) - The Legion of Merit is awarded to extraordinary members independently of other awards to recognize a member's service and dedication to their assigned tasks that in a manner that exceeds the everyday member.

Recommendation Authority: Company Commander

Approval Authority: Operations Officer

Multiple Awards of First Class Medals

Subsequent awards of the Dominion Cross and Legion of Merit are denoted by the affixation of a Bronze Oak Leaf Cluster device. A Silver Oak Leaf Cluster device is displayed in lieu of five Bronze Oak Leaf Clusters. The maximum number of devices that may be displayed at any time is four.

Second Class Medals (Merit)

These are the second highest group of awards in the Dominion. They generally form the bulk of recommendations for monthly merit recognitions, but may be awarded at any time for an act of outstanding dedication or service. These awards should be recommended for those individuals deemed to be demonstrating outstanding service to the club in a consistent manner.

Subsequent awards of second class medals are denoted by the affixation of a Bronze Oak Leaf Cluster device. A Silver Oak Leaf Cluster device is displayed in lieu of five Bronze Oak Leaf Clusters. The maximum number of devices that may be displayed at any time is four.



Gold Star (GS) - The Gold Star is awarded for extraordinary service and loyalty to the Dominion. This could include assisting the Platoon and/or Company Commander in coordinating the activities of the unit or by introducing new aspects and ideas to the Dominion. This award is typically reserved for only the most deserving members that have made significant contributions to the Company as determined by the member's Company Commander or other Dominion leader.

Recommendation Authority: Company Commander

Approval Authority: Operations Officer



Silver Star (SS) - The Silver Star is awarded for exceptional service and loyalty to the Dominion. Such service must be beyond that required for award of the Bronze Star. This service could include a member performing additional duties outside their normal tasks such as helping a superior with their duties or assisting other officers/non-commissioned officers with competitions, recruiting drives, etc. This award is typically reserved for the most deserving members that have made significant contributions as determined by the member's Platoon Commander or other Dominion leader.

Recommendation Authority: Platoon Commander

Approval Authority: Operations Officer



Bronze Star (BS) - The Bronze Star is awarded to a member for outstanding service to a particular squad. Such service may include assisting other members of the Dominion, aiding their Squad Leader with their duties, or for outstanding performance within the squad as determined by the Squad Leader or other Dominion leader.

Recommendation Authority: Squad Leader

Approval Authority: Operations Officer



Dominion Commendation Medal (DCM) - The DCM is awarded to a member for sustained performance of a superlative nature within an officially recognized Dominion game platform and its associated in-game clan, guild, or other similar Dominion-sponsored entity ("clan"). Such contributions must have directly contributed to the growth or success of the in-game clan and to the welfare of fellow clan members.

Recommendation Authority: Squad Leader

Approval Authority: Operations Officer

Third Class Medals (Service)

Third Class Medals are awarded to Dominion members after satisfying the specific pre-requisite, task, or conditions stated in the award definition.



Dominion Service Medal (DSM) - The DSM is presented to members in recognition of one year of active membership in the Dominion. It is upgraded for each year of additional active membership with the affixation of Arabic numerals denoting the number of years of service. Ten or more years of membership is denoted by the affixation of a gold hourglass device.

Recommendation Authority: N/A; automatic processing
Approval Authority: Executive Officer



Combat Superiority Medal (CSM) - The Combat Superiority Medal is awarded for being the overall winner in an approved Dominion-wide (single-player or multi-player) competition event that has over ten participants. Additional awards are denoted by the affixation of a bronze star device. A silver star device is displayed in lieu of five bronze star devices. The maximum number of devices that may be displayed at any time is five.

Recommendation Authority: Platoon Commander, or approved competition OIC/NCOIC
Approval Authority: Operations Officer



Campaign Medal (CM) – This award is earned by participating in a Dominion event involving an external organization, club, or other entity. This typically includes participation in events such as competitions against other clans, externally sponsored gaming nights in which the Dominion had a presence, or similar activities. Additional awards are denoted by the affixation of a bronze star device. A silver star device is displayed in lieu of five bronze star devices. The maximum number of devices that may be displayed at any time is five.

Recommendation Authority: Platoon Commander, or event OIC/NCOIC
Approval Authority: Operations Officer



Support Medal (SM) - This medal is awarded for financial contributions to the Dominion. Members are eligible for this award for each five dollar donation made to the Dominion. Subsequent awards are denoted by the affixation of a bronze, silver, or gold clasp with loops indicating each additional award. The bronze clasps are displayed for the 2nd through 5th award; silver 6th through 10th award; gold 11th through 15th award respectively.

Recommendation Authority: Command Group Officer
Approval Authority: Operations Officer



Military Support Medal (MSM) – The MSM is awarded to members who, after 26 December 2008 and in conjunction with the Armed Forces donation operations conducted by Dominion Gaming, contribute to or assist with charitable donations or volunteer service in support of the Armed Forces or members thereof. Such activities may include, but are not limited to, any stage in the preparation or mailing of care packages to service members; donation of postage or goods in support of care packages; donation to the club's Toys for Tots fund drive; or other material support or contribution as determined by the Dominion Military Coordinator or Command Group. The MSM may only be awarded once.

Recommendation Authority: Military Coordinator (MILCOORD)

Approval Authority: Operations Officer



Iron Cross (XI) - The Iron Cross is awarded for a victory in an approved multiplayer (PvP) match. Additional awards are denoted by the affixation of a bronze diamond device. A silver diamond device is displayed in lieu of five bronze diamond devices. The maximum number of devices that may be displayed at any time is five.

Recommendation Authority: Platoon Commander, or approved event OIC/NCOIC

Approval Authority: Operations Officer

Fourth Class Medals (Competition Performance)

The Recommendation Authority for all club competition medals is the Platoon Commander, or approved event OIC/NCOIC. The Approval Authority is the Operations Officer.





Combat Competition Medals

Awarded for participation in club competitions directly related to in-game activity.

	16+ Participants	11-15 Participants	6-10 Participants	5 or fewer Participants
 Platinum Cross (XP)	First Place			
 Gold Cross (XG)	Second Place	First Place		
 Silver Cross (XS)	Third Place	Second Place	First Place	
 Bronze Cross (XB)	Fourth Place	Third Place	Second Place	First Place

Non-Combat Competition Medals

Awarded for participation in club competitions unrelated to in-game activity (trivia, fiction, etc.)

	16+ Participants	11-15 Participants	6-10 Participants	5 or fewer Participants
 Platinum Crescent (CP)	First Place			
 Gold Crescent (CG)	Second Place	First Place		
 Silver Crescent (CS)	Third Place	Second Place	First Place	
 Bronze Crescent (CB)	Fourth Place	Third Place	Second Place	First Place

Ribbons (Merit & Service)

Ribbons are commendations awarded for achieving very specific tasks that are instrumental to the operations and activities of the Dominion.



Ribbon of Loyalty (RoL) - The Ribbon of Loyalty is awarded by the Forces Commander to a defined number of individuals in their respective units (based on club membership size) once a year on February 14. This is an anniversary award that celebrates the original establishment of the club on that day in 2006. All Command Group members provide input as to who should receive these awards, however final approval authority rests with the Forces Commander. Generally, awards are made to the top 10% of club members. A memorandum is issued to Dominion leaders every January defining specific recommendation requirements for that year.

Recommendation Authority: Squad Leader

Approval Authority: Forces Commander



Professional Development Ribbon (PDR) – The Professional Development Ribbon is awarded to members who successfully complete courses with a passing score in the Dominion Military Academy. The basic ribbon is awarded upon completion of the first course; the ribbon is upgraded with a laurel leaf device for each additional course completed.

Recommendation Authority: N/A; automatic processing

Approval Authority: Operations Officer



Recruiting Ribbon (RR) – The Recruiting Ribbon awarded for the recruitment of a new member into the Dominion. Upon joining new members provide the name of the member who recruited them; after completion of the new member's 15 day probationary membership period, the recruiting member is credited for the referral and the ribbon is awarded.

Recommendation Authority: N/A; automatic processing

Approval Authority: Operations Officer



Ribbon of Acuity (RoA) - The Ribbon of Acuity is awarded to members for the contribution of certain written, graphical, or recorded materials to the Dominion. Such activities typically include making a material submission to the Dominion Newsletter; participation in the club podcast; or production of material used in association with official club business (documents and other printed materials, web sites, or other materials).

Recommendation Authority: Squad Leader

Approval Authority: Executive Officer



Ribbon of Proficiency (RoP) - The Ribbon of Proficiency is awarded to members who demonstrate performance worthy of special note within a Dominion-supported game. Specific Ribbon of Proficiency awarding criteria is established for each game by the club's leadership within that game.

Recommendation Authority: Squad Leader

Approval Authority: Operations Officer

Multiple Awards of Ribbons

Subsequent awards are denoted by the affixation of a Bronze Laurel Leaf device. A Silver Laurel Leaf device is displayed in lieu of five Bronze Laurel Leaf devices. The maximum number of devices that may be displayed at any time is five.

Military Awards

Members that have served in a real-world military branch may have this service recognized in the Dominion through the display of one service-appropriate decoration. This decoration is displayed along with the member's Dominion awards. Members wishing to have their service-appropriate award displayed on their Dominion profile should submit documentation pertaining to the award or qualifying service to the Operations or Executive Officer.

As of the date of this memorandum the following awards are recognized. Members wishing to have their country's service award recognized should contact the Executive Officer.



Australian Defence Medal (ADM)

Australia



Long Service & Good Conduct Medal (LS&GCM)

United Kingdom



National Defense Service Medal (NDSM)

United States

FOR THE COMMANDER:

TURTLE JERRAR
LG, DOM
Executive Officer

Annex 1 – Awarding Authority Quick Reference

Decoration	Recommendation Authority	Approval Authority
Grand Order of the Dominion	Company Commander	Forces Commander
Medal of Honor	Company Commander	Forces Commander or Executive Officer
Dominion Cross	Company Commander	Forces Commander or Executive Officer
Legion of Merit	Company Commander	Operations Officer
Gold Star	Company Commander	Operations Officer
Silver Star	Platoon Commander	Operations Officer
Bronze Star	Squad Leader	Operations Officer
Dominion Commendation Medal	Squad Leader	Operations Officer
Dominion Service Medal	N/A	Executive Officer
Combat Superiority Medal	Platoon Commander or competition OIC/NCOIC	Operations Officer
Campaign Medal	Platoon Commander or event OIC/NCOIC	Operations Officer
Support Medal	Command Group Officer	Operations Officer
Military Support Medal	Military Coordinator	Operations Officer
Competition (Crescent, Cross)	Platoon Commander or event OIC/NCOIC	Operations Officer
Iron Cross	Platoon Commander or event OIC/NCOIC	Operations Officer
Ribbon of Loyalty	Squad Leader	Forces Commander
Professional Development Ribbon	N/A	Operations Officer
Recruiting Ribbon	N/A	Operations Officer
Ribbon of Acuity	Squad Leader	Executive Officer
Ribbon of Proficiency	Squad Leader	Operations Officer